



21ST ANNUAL SADC LA ACGM



Birchwood Hotel
and OR Tambo
Conference Center
Boksburg, South Africa

24 to 25 March 2022

Virtual and Physical

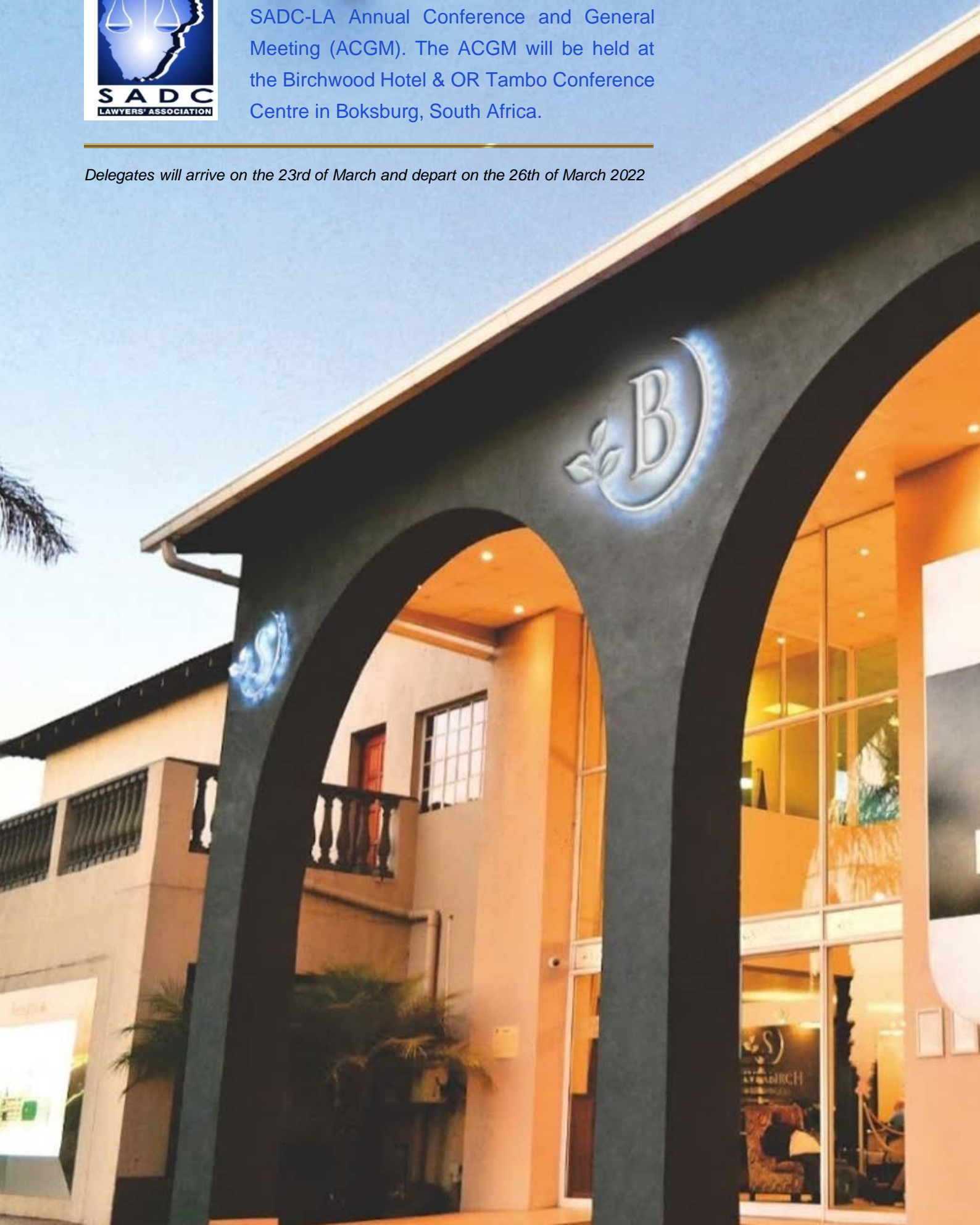
Equipping the Legal Profession for Post Covid 19
Human Rights Restoration and Economic Recovery –
Adapting Beyond the Pandemic

INFORMATION BROCHURE & REGISTRATION FORM



The SADC Lawyers' Association (SADC-LA) is proud to announce the 21st Edition of the SADC-LA Annual Conference and General Meeting (ACGM). The ACGM will be held at the Birchwood Hotel & OR Tambo Conference Centre in Boksburg, South Africa.

Delegates will arrive on the 23rd of March and depart on the 26th of March 2022



RECOMMENDED ACCOMMODATION FACILITIES

Please see links below to make bookings.



BIRCHWOOD HOTEL

Rooms from R1000 / \$67 (USD)

https://www.booking.com/searchresults.en-gb.html?aid=303948;label=birchwood-CD4c4oulEgXpoRqhlAiCugS541172221352%3Apl%3Ata%3Ap1%3Ap2%3Aac%3Aap%3Aneg%3Afi%3Atikwd-998295121%3Alp1028682%3Ali%3Adec%3Adm;sid=87cca76c8255ffb6abf539cf2ab03783;city=20149423;redirected_from_city=1;source=city;sig=v1MS9PQ3pA&



PREMIER HOTEL - OR TAMBO

10km from the ACGM - Rooms from R1377 / \$92 (USD)

https://www.booking.com/searchresults.en-gb.html?aid=311984;label=premier-o-r-tambo-i4Yr6W1h5Rg7UKjsqVbbmAS393238510946%3Apl%3Ata%3Ap1%3Ap2%3Aac%3Aap%3Aneg%3Afi%3Atiaud-146342138710%3Akwd-2-7446831741%3Alp1028682%3Ali%3Adec%3Adm%3Appccp%3DUmFuZG9tSVYkc2Rllyh9YTQUGSsRwx9_3qo3uPTHyoo;sid=7d4b6f34eff8fe4f1622054dca63ea7;city=-1243108;expand_sb=1;highlighted_hotels=324391;hlrd=no_dates;keep_landing=1;redirected=1;source=hotel&room1=A,A,;



SOUTHERN SUN - OR TAMBO

8km from ACGM venue - Rooms from: R1400 / \$94 (USD)

https://za.hotels.com/ho2562976/southern-sun-o-r-tambo-international-airport-kempton-park-south-africa/?rffrid=sem.hcom.ZA.google.003.00.04.s.kwrd=c.433971095493.65411183208.1580933686..dsa-551120584775.1028682...Cj0KCCQjw5JSLBhCxARIsAHgO2SfqBTrAVX9rZ-qlgnYvAiLwSilLXGC1D_NNQG4kIFPGlhjnVtQXecwaAhQaEALw_wcB.aw.ds&PSRC=AFF05&gclid=Cj0KCCQjw5JSLBhCxARIsAHgO2SfqBTrAVX9rZ-qlgnYvAiLwSilLXGC1D_NNQG4kIFPGlhjnVtQXecwaAhQaEALw_wcB

REGISTRATION AND REGISTRATION FEES

Registration fees for delegates must be paid directly into the following account:

Bank: FNB South Africa

Account name: SADC LAWYERS' ASSOCIATION

Account number: 62025750680

Branch code: 251445

Swift code: FIRZAJJ

PLEASE EMAIL THROUGH THE ATTACHED REGISTRATION FORM TOGETHER WITH YOUR PROOF OF PAYMENT TO BE REGISTERED

Registration Fee Categories are as follows:

- 1) Physical Conference: (International Delegates) - R4500 / \$300 (USD)
- 2) Physical Conference: (South African delegates) - R3000
- 3) Early bird Special: 25% discount on or before 15 February 2022 - R2250 locals/USD225 International delegates
- 4) Opening Ceremony: (1day physical attendance) R1450 for locals & \$150 (USD) for International delegates
- 5) Virtual Conference: R1450 for locals & \$150 (USD) for International Delegates
- 6) Virtual Opening Ceremony: (1 day Attendance) - R1300 for locals & \$80 (USD) for International Delegates
- 7) Welcome Cocktail: R400 / \$25 (USD)
- 8) Gala Dinner: R800 / \$50 (USD)

**Note: An individual member of the SADCLA is a lawyer who has subscribed for membership to the SADCLA as an individual and outside of the institutional membership of their Law Society/Bar Association.*

The conference fee covers, lunch and refreshments during the conference, conference bags and other materials. The registration fee does not include accommodation, meals (other than those indicated above), extramural activities and airport transfers. Welcome cocktail and Gala Dinner to be paid for separately.

After making a direct payment into the AGM Account please email the proof of payment to shepherd@sadcla.org copying info@sadcla.org

If you require further information, please contact the either Maxine at +27 (0)12 366 8862 or Bright at +27 664 113 180 from SADC Lawyers' Association.

REFUND OF REGISTRATION FEES

The Registration fees for the AGM and Conference or part thereof may be refunded, provided the following cancellation deadlines are met:

- For cancellations received before 15 March 2022, 50% will be refunded.
- Cancellation after 15 March 2022, the full registration fee will be retained by the organizers.

AIRPORT TRANSFERS

Delegates must make their own arrangements for transfers between the airport and the hotels. All the recommended hotels provide airport transfers for free.

EXCURSIONS

To be advised.

ADDITIONAL INFORMATION

CURRENCY

- The national currency of South Africa is the South African Rand.
- The Exchange Rate against the United States Dollar is approximately: 1 to 15
- Delegates are strongly advised to have cash in Rands as the main mode of value retention and rely less on credit cards.

IMMIGRATION

Countries which do not require visas

- Most of SADC based country passports will not be required to obtain a visa prior to entry into South Africa.
- For more information on visa information, please check the South Africa Visa Website at, <https://www.southafricavisa.com/evisa-requirements/>
- Delegates requiring assistance with visa letters must contact SADCLA at +27 664 113 180/+27 65 182 3300

COVID 19

- All International delegates are required to be in possession of a negative covid certificate within 48 hours of validity on the day of entry into South Africa.
- Covid 19 vaccination cards are also essential to be presented by delegates who have been vaccinated.
- South African nationals are not required to present COVID 19 vaccination card / to have done a Covid 19 test.



ABOUT THE SADC LAWYERS' ASSOCIATION

The SADC Lawyers Association is the representative body of lawyers, law societies and bar associations in the 15 member SADC region. Formed in 1999 at an inaugural meeting of lawyers in the SADC Region that was held in Maputo, Mozambique. The mission of the Association is to uphold and defend the rule of law without fear or favour. At its formation, the headquarters of the Association was located in South Africa and hosted by the Law Society of South Africa. In 2003, the office relocated to Botswana and was registered in that country under the Societies Act in April of 2003. The office of the Association was moved from Gaborone, Botswana to Pretoria, South Africa on the 17th of March 2011 following a resolution by the 2009 Annual General Meeting held in Livingstone, Zambia to relocate the office.

Please find registration form to be completed on the following page.

PRE-REGISTRATION DATA FORM

To reserve your booking, please complete the form below and email to shepherd@sadcla.org & copy info@sadcla.org

You will then be placed on our confirmed list and your booking reservation will be maintained until you have paid your full registration fee in the given timelines. Please note you will be the first to be notified once registration begins.

Surname: _____ First name/s: _____

Law Society/Firm name: _____ Country: _____

E-mail: _____ Tel/Mobile: _____

| Registration fees | \$ (USD) & Rands | Amount |
|---------------------|------------------|--------|
| Physical Conference | \$300 / R3000 | |
| Virtual Conference | \$150 / R1450 | |
| Welcome Cocktail | \$25 / R400 | |
| Gala Dinner | \$50 / R800 | |
| TOTAL | | |