

CLA Climate Justice Committee Terms of Reference

Mission Statement

“The Climate Justice Committee’s mission is to enable CLA members and others to develop and action responses to the climate crisis founded on human rights, justice and equality. The Committee will facilitate this through exchanging views and knowledge, developing policy positions, undertaking special projects and advising the President and Council on climate justice matters.”

Other guiding principles/aims

The CJC’s work will:

- Implement the CLA’s Diversity & Inclusion policy
- Champion CLA for membership growth by enhancing the CLA’s value offering

Activities

<i>Exchange views and knowledge</i>	<ul style="list-style-type: none"> • Webinars, trainings and conference papers to generate discussions on climate justice • Partnering with external networks (including Commonwealth Secretariat) to foster connections and share information • Make speaker recommendations to the CLC Papers Committee • Newsletter and journal articles
<i>Developing policy positions</i>	<ul style="list-style-type: none"> • Develop climate justice policy for endorsement by CLA Council
<i>Undertaking special projects</i>	<ul style="list-style-type: none"> • Eg Collaborate with Commonwealth Association of Architects to implement the Call to Action on Sustainable Urbanisation • Eg Borneo Rainforest Conference, Feb 2024, Koto Kinabalu, collaboration with Sabah Law Society • Eg Climate justice declaration, CHOGM, 2024

Membership

- Initial membership from Council, ExCo and YCLA
- Then look to co-opt other members based on the need for partnerships and specialist expertise
- Members are required to be in good standing with CLA unless they represent a partner organisation (ie. NGO and Commonwealth accredited organisation partners, non-lawyers)

Possible Partnerships

- Commonwealth Secretariat (eg Blue Charter for ocean protection and economic development)
- Other Commonwealth bodies (eg Commonwealth Architects Association)
- Legal professional bodies
- Climate information networks and other NGOs
- Universities

Administration

- A group secretary to be appointed who will be responsible for reporting and minute taking procedures and be point person to liaise with the Secretariat for diary planning, record keeping and circulation of documents.
- Meetings will be held every 2 months
- Reporting lines
 - To ExCo – brief verbal report with any substantial agenda time requested and documents for circulation to be with the Secretariat the week before the ExCo meeting.
 - To Council – a brief written summary of activity and any relevant reports for circulation to be with the Secretariat 2 weeks before the meeting. Requests for substantial agenda time also need 2 weeks' notice.
 - General Meeting – a written report of activity for the CLA membership. To be received no later than one month before the CLC
- For webinars and in-person events: the Committee members will need to identify their target audience, speakers and a point person to work with the Secretariat who will assist with scheduling (with regard to the activities of other CLA Hubs and Committees) hosting on Zoom and marketing. Please allow at least four weeks from submission of all data (dates, times, speakers bios etc) to the event to give time for successful marketing strategies.

April 2023